



2018 GENERAL INFORMATION

ADMISSIONS

Single Gate Admission:

Adults: \$8.00

Youth: \$5.00

VEHICLE PARKING

Free Limited Public Parking

A, B, C Exhibitor Hangtags: \$20

JOURNALISTS/PRESS

Members of the working press are most cordially invited to attend the Montana State Fair. Press badges are required; contact Kim Lander (406-727-8900) PRIOR TO JULY 15 for issuance. Presentation of verifying identification at gate will permit admission. All press must report to the Administration Office upon arrival.

CAMPING, PARKING, TRAFFIC

Campsite permits are issued with first choice to full week paid requests and then on a first come basis to space available. Submit request with \$50 deposit to: Montana State Fair, Campsite Request, 400 3rd Street NW, Great Falls, MT 59404; or call (406) 727-8900. These spaces are limited and need to be reserved well in advance.

1. Weekly RV rates are:

No hook-up \$150

Electric \$200

Full \$250

2. Livestock exhibitor ½ week (5 days or less) rates are:

No hook-up \$ 90

Electric \$115

Stickers will be assigned to each parking type reserved. These stickers must be prominently displayed on trailer or motor home at all times. Trailers or motor homes without stickers are subject to towing.

3. No unauthorized plug-ins or camper plug-ins to the barns or buildings are permitted.

4. Campground space sizes vary. Please specify the size you will need when making a reservation. The towing vehicle is allowed parking on the designated camper space only. Parking of vehicles anywhere other than the assigned space is prohibited and violating vehicles will be towed at the owner's expense.

5. All campground users must keep their space litter free and in a sanitary condition. Rowdiness, profanity or vandalism will not be tolerated. Fair management reserves the right to dismiss any offender immediately for reasons satisfactory to itself without refund.

6. All vehicles operated on the grounds must have an official permit unless parked in General Admission parking. All vehicles must be operated safely, quietly, and obey all traffic and parking regulations. Speed limit for all vehicles on the grounds is 15 mph. Vehicles violating parking rules will be towed at owner's expense. Drivers and/or vehicles committing moving violations are subject to fine and dismissal from the grounds.

7. Small motor vehicles such as motorcycles, 3 or 4 wheelers, golf carts, etc. are not allowed on the grounds without express written consent from Fair manager. All vehicles must obey all traffic regulations and be operated safely and quietly. Fair manager reserves the right to refuse or revoke this privilege to any or all such vehicles.

FACILITY POLICY

1. All exhibit buildings, barns and the Four Seasons Arena are SMOKE FREE.

2. NO DOGS WILL BE ALLOWED.

3. Under no circumstances will any person or firm be allowed to place any advertising matter upon buildings, trees, or any place on the grounds, nor will it be permitted to distribute any advertising or sell articles outside the space assigned. No political advertising, petition solicitors, subscription or sheet writers.

4. Management welcomes all to attend the Montana State Fair and welcomes your comments. Visitors are requested to report any inhospitality expressed from an employee, exhibitor, vendor or concessionaire. Comments may be filed at the Administration Building and are best served if done promptly before the Fair ends. Your comments on events, displays and activities enable us to make positive changes and to improve the Montana State Fair.

LIABILITY & INTERPRETATIONS

1. Montana State Fair, Cascade County, or employees, agents or board members thereof will assume no liability for injury, loss or damage of any article on route to or from the Fair; after or before it is at the Fair; nor will it be held responsible for the safe return of any exhibit to its owner, although due care and caution will be exercised to prevent all loss or damage.
2. Montana State Fair Management reserves the right to interpret all rules and regulations and to arbitrarily settle and determine all matters, questions and differences in regard thereto, arising out of and not covered by them.
3. Any person who violates any published rule in each department will forfeit any privileges and premiums and may be subject to penalty as ordered by the Montana State Fair Advisory Board.
4. In the event of conflict between General Information and Department Rules & Regulations, the latter will govern, subject to interpretation by management.

MAIL FACILITIES and EMERGENCY CONTACT

Exhibitors and others may have their mail and/or entry forms and entries addressed to Montana State Fair, 400 3rd Street NW, Great Falls, MT 59404.

Emergency messages may be delivered by contacting the Emergency Dispatch 911, Sheriff's Dispatch at 406-454-6848, Great Falls City Police at 406-771-1180 or Administration Office at 406-727-8900.

EXHIBIT DEPARTMENT ENTRIES INFORMATION

ADMISSIONS

1. **All exhibitors shall purchase admittance tickets.** Adult and Youth exhibitors may purchase an Exhibitor's Packet for \$20 good for 10 admissions for Fair week. Exhibitors may purchase individual tickets for \$4.00 each.
2. Montana State Fair will allow exhibitors to purchase one Exhibitor's Packet for \$20. Additional free passes will be issued for every \$50.00 of entry money.

General Rules

1. Along with all General Rules stated herein, exhibitors are expected to adhere to all rules stated in each specific department.
2. All possible care will be exercised by State Fair in handling exhibits but no responsibility for loss or damage in transit or during any phase of the exhibit will be assumed by State Fair. In no case will Cascade County, Montana ExpoPark Advisory Board, the individual members thereof, the County Commissioners, as well as all agents, servants and employees thereof be held responsible for loss, damage or breakage. Management will provide security and give every care to articles on exhibition.
3. Livestock exhibitors need to purchase admission passes. See ADMISSION section. Exhibitors in static departments may purchase admission passes if desired.
4. Exhibitor parking areas will be provided. Parking of vehicles, trailers, and campers to be in the respective designated areas only. See rules in CAMPING, PARKING, TRAFFIC section. No unauthorized plug-ins or camper plug-ins to the barns is permitted. Permits are required. Purchase permits at the Administration Office.
5. All entries must be made on regulation entry forms that are properly filled out and completed. Entries not properly registered will be excluded. Entry forms are available at the State Fair Administration Office or will be mailed upon request. Entry forms can also be downloaded from the website at www.montanastatefair.com. No entries will be accepted by phone. Entries will not be considered complete until all applicable fees have been paid.
6. Articles to be exhibited may be mailed to the Administration Office. Entry forms must be completely filled out and enclosed with the article. All transportation charges must be pre-paid; otherwise the exhibit will be refused. If articles are to be returned by parcel post or UPS, include complete instructions and stamps, cash or check made payable to Montana State Fair to cover all costs of transportation and insurance as requested. A statement as to the value of the articles packaged will be helpful.

7. Consult Department schedules for entry form deadlines. Pre-entry will facilitate exhibition and is required in most static and ALL LIVESTOCK departments. Late entries may be accepted at the discretion of management on a case by case basis. Late fees may be imposed.
8. State Fair will accept exhibits not pre-entered but exhibitors are warned that it will take longer for check-in.
9. Any entry, which may have been inadvertently or erroneously entered in the wrong class or division, may at the discretion of the Department Superintendent or Judge be transferred to the appropriate class prior to judging.
10. Where there is no listed classification for an entry, an article may be entered for display purposes only. However, no premium will be paid to articles so marked,
11. Management reserves the right to reject unworthy entries for any nature by refusing them exhibit space.
12. Any entry offered or exposed for sale during the Fair must be entered and exhibited in its respective class.
13. Should an individual enter either an animal or article in the name other than that of the bona fide owner, or attempt to perpetrate a fraud by misrepresentation of any fact, the entry thus made must be removed from exhibition and all fees paid will be forfeited.
14. Exhibitors will cooperate at all times to conduct the best possible Fair. Unsportsmanlike conduct will not be tolerated and the offending exhibitor will forfeit all fees paid or premiums due and may be immediately dismissed from the grounds.
15. Montana State Fair offers special contests. Participants must comply with specific rules stated per contest.

Judging (all departments)

1. Every effort is expended to provide competent judges. No exhibitor or spectator will be allowed to interfere with a judge in the performance of his/her duties.
2. Exhibitors must arrange for the prompt showing of all exhibits at the call of the judge. At the judge's discretion, any exhibitor not present promptly when called may be disqualified.
3. Judges should not award a prize to an unworthy exhibit. Premiums may not be awarded to undeserving exhibits whether there is competition or not.
4. Objection to any person serving as a judge must be submitted to Fair Management in writing prior to his making an award; giving good and sufficient reason therefore, and upon which Management shall have the full power to act. See *Protests*.
5. The decision of the judge shall be final and no appeal will be considered except in the cases of formal protests.

Protest (all departments)

All formal protests must be submitted in writing, be signed, and be accompanied by \$50 cash or certified check (refundable if protest is sustained). The protest must plainly state the cause of the complaint or appeal must plainly state the cause of the complaint or appeal and must be delivered to the Superintendent immediately after the occasion for the protest. A protest pertaining to eligibility is most suitable when submitted prior to judging. Judging procedures will not be interrupted for protest investigation. Depending on the basis of protest, interested parties may be notified and given the opportunity to submit evidence. A decision may be withheld until a complete investigation can be made. No complaint or appeal that a judge overlooked an entry will be considered.

Premiums (all departments)

1. All entrants must complete a W9 form at time of entry to receive premiums.
2. Premium checks for most departments will be available during the Fair at the Entry Office. Please check with the Superintendent of the individual departments on dates of availability. The **Entry Office** will be open from **July 27th through August 4th (8am to 6pm) and August 5th through 9th (9am to 4pm)**. Every effort should be made to collect your Premium Checks between these times. Premium Checks in the amount of \$399.99 or less may be cashed during that time period in the Entry Office.
3. Fair Management does not guarantee the payment of Sponsored Prizes offered in the premium list by merchants and/or private parties. These prizes are secured by the Superintendents with a promissory note signed by the donor and are accepted by Management in good faith and must be contested for under these conditions.
4. No animal shall compete for or receive more than one premium except in champion classes, group classes or performance classes.
5. Where there is but one exhibitor with more than one entry in a single class, premiums will be paid to first place only.

Refund Policy (all departments)

1. Classes canceled by Fair Management will be refunded.
2. Should an exhibitor need to cancel, fees may be refunded if:
 - a. The exhibitor notified Management of the need to cancel at least 48 hours before the exhibit is to be in place or stalled.
 - b. The exhibitor provides a signed medical or veterinary excuse within 10 days of the Fair.
3. Refunds will be determined by Management, on a case by case basis, after reviewing appropriate documentation.
4. Refunds for overpayment of fees will be made as expediently as possible after the Fair. No refunds will be made for amounts of \$5 or less.